



# APPLICATION FOR PERMIT TO OPEN ROADWAY

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Records Department

File No: RO/14/01

Document No:

Name of Applicant:

PLEASE PRINT CLEARLY

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Address:

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Phone:

Mobile:

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## LOCATION:

Road/Street No (if known):

Name of Road/Street:

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Town/Parish:

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Purpose of Permit:

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Anticipated date of work:

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## SCOPE OF WORK: Clearly indicate the following information:

1. Trench not under pavement: Lineal Metres Trench:

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2. Unsealed Pavement:

Length (m)

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Width (m)

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3. Sealed Pavement:

Length (m)

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Width (m)

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4. Boring:

Length (m)

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5. Bore Hole:

Depth (m)

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## SKETCH PLAN:

The sketch plan below must be completed showing:

- (a) The distance to the nearest intersecting street/road; and or
- (b) The distance to the nearest next door property boundary (in case of township areas)
- (c) The approximate chainage or Vicroads Country Directory reference.

### SKETCH PLAN:

I/We hereby agree to pay the prescribed fee for the proposed opening at the Rates shown on page 2 of General Conditions of Permit, and also agree to pay on demand such further fee as may be assessed at these rates, if the distributed areas exceeded those to be agreed.

Tradesperson's Registration No. \_\_\_\_\_

Or Company ABN: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# GENERAL CONDITIONS OF PERMIT

Work shall not commence without a Road Opening Permit. A Permit is not valid unless the appropriate fee has been paid and official receipt attached. This permit is valid for fourteen days. The work shall be done by an authorised/skilled person (eg tradesperson) and the person actually carrying out the work shall produce evidence of it on demand for inspection by any officer or employee of the Buloke Shire Council or by the Police Force who may require examining it.

The person carrying out the work shall be responsible for:

- 3.1 Obtaining a Road Opening Permit
- 3.2 Advising the Shire Office of the completion date of work
- 3.3 Traffic management whilst work is in progress
- 3.4 Safety of both vehicular and pedestrian traffic
- 3.5 Obtaining the location of all services in the area to be opened from the appropriate authorities.

The permit holder will not hold Buloke Shire Council liable for any damage caused to any service.

## **Standard Conditions For Road Crossing**

All proposed works are to be signed and managed in accordance with VicRoads Standard "Worksite Traffic Management" and/or relevant "Australian Standards".

If a full road closure is required other than for emergency works, application must be made to the Buloke Shire Council, Birchip Office a minimum of 21 days prior to the works to allow public advertisement to occur.

The Buloke Shire Council, Birchip Office must be notified a minimum of 7 days prior to the commencement of works. The work may be inspected by a representative of the Buloke Shire Council, Birchip Office.

## **Service Locations / Damaged Assets**

The Applicant shall be responsible for the location of Assets, Utilities and Services. The applicant shall be responsible for any damage caused by or during the works.

## **Tunnelling / Boring**

Where the pipe is to be bored under the road at a depth greater than 60mm below the surface, there are no special conditions. It is the responsibility of the applicant to determine if the road surface will remain stable during the boring process, or if it will need to be closed to traffic.

## **Backfilling**

### **General:**

The new pipe or conduit shall be covered with 50mm of clean sand or similar approved material.

### **Trench Under Pavement:**

The trench shall be backfilled and compacted in maximum depth layers of 100mm with an approved material. The material shall be left slightly above the general nature surface and shall be carefully placed and compacted to prevent it being scattered by traffic. Unless specifically authorised by the Shire Engineer, material excavated from the trench shall not be replaced. The trench bedding shall be adequate to prevent undue movement of the pipe/service.

### **Trenching Under Roads:**

For sealed roads, the seal must be reinstated to the satisfaction of the Buloke Shire Council.

Minimum Compaction Density Standards:

	<b>Sealed</b>	<b>Gravelled</b>	<b>Earth Formed</b>
<b>Sub Grade</b>	95%	95%	95%
<b>Road Base</b>	98% modified	95%	Per Surrounding Formation

### **Trench Not Under Pavement:**

The trench shall be backfilled and compacted in layers of 150mm thickness. Material excavated from the trench may be used as backfill. The material shall be left slightly above the general nature surface and shall be carefully tamped such that it does not impede nor present a danger to pedestrian and other traffic.

For the purpose of this permit "Pavement" means:

- (a) Where kerb and channelling exist - the whole of the area between kerbs
- (b) Where no kerb and channelling exist - the area within 1.5m of the edge of the bitumen.

The area shall be cleared of all surplus material and left in neat and tidy conditions. Other conditions shall be specified on the letter of approval.

The amount to be charged for the Permit shall be based on the following rates:

(a) Minimum Charge	\$80.00
(b) Sealed Pavement	\$80.00/m <sup>2</sup>
(c) Unsealed Pavement	\$60.00/m <sup>2</sup>
(d) Trench off pavement (minimum charge) (where a charge is made for reinstatement of the pavement, no charge will be made for trenches off the pavement.)	\$80.00
(e) Footpath - 100 to 200 mm concrete	\$100.00/m <sup>2</sup>
(f) Footpath - other	\$60.00/m <sup>2</sup>
(g) Thrust Boring (minimum charge)	\$80.00

The amount tendered shall be computed by the applicant from the dimensions of the opening given and according to the rates shown above, and this is to be agreed prior to payment. This amount will be the estimated cost of reinstatement and no part of it will be returned.